

Approved & released
5/14/15 JH

SCHOOL COMMITTEE MEETING
THURSDAY, APRIL 16, 2015
TOWN HALL AUDITORIUM

1. Call to order: 7:04 P M.
Present: Dawn Harris, Michael Barbaro, Andrea Suchocki, Susan Burdsall
Salah Khelifaoui-Superintendent
Mark Chapulis-TMS/Business Manager and David Lockwood, CEO of TMS
2. Citizen Questions and Comments: The Kiwanis will give away bikes at the Senior Center on Saturday, April 18th in time for Spring Break.
3. Correspondence and Announcements:
 - a) Josh Romano announced that Myranda Bishop was named Student Council Student of the Year in Mass. She was awarded a scholarship from the NHS. MMSI recognized teachers Sam Wilson and Amanda Beaulieu for their efforts to expand the AP programs; they will each be awarded a \$1,000 grant at the June 2nd awards dinner. He noted this is a great sign of where the high school is going. He also reported that the number of students participating in the SAT's has increased and scores are going up, better preparing our students for 4 year schools. S. Khelifaoui noted the improvements throughout the district and congratulated the teachers. Interested parties should send a letter of interest for the open school committee seat to D Harris; one has been submitted. Applicants will go to the BOS at the end of May.
4. Student Recognition: Memorial-Madison Silva, 2nd grade; Madison Eldredge, 1st grade; TTE-Jonah Mae Meri, 5th grade; Middle School-Hannah Lowe, 6th grade; High School-Myranda Bishop, 12th grade.
Student Representative: Victoria Marshall announced the NHS will participate in a variety of Earth Day activities on April 17th, such as school grounds clean-up, and arts and crafts with Memorial students. The Class of 2017 will host a school wide talent show in the auditorium. She reviewed the softball and baseball schedule. The plans for Prom are completed. The MS girls' softball team won their opening today.
5. Superintendent Report: M. Barbaro moved to accept the resignation of the Wachusett Regional District from the FFLAC collaborative effective July 1, 2015. Second by S. Burdsall. Approved 3-0-0. M. Barbaro moved to accept the resignation of Mike Niles from the FFLAC collaborative. Second by S. Burdsall. Approved 3-0-0. The Calendar Committee submitted a draft for the committee to review and vote on at the next school committee meeting.
Business Office Report: M. Chapulis reviewed the FY15 expenditure report, noting the budget is 73% expended. Budget transfers regarding grant funding will resolve several lines showing a negative balance. The UMAS code projection was reviewed; more frequent monitoring will be done as the end of the year approaches. A summarization and comparison of the FY14 and FY15 grants as requested by the FinCom was presented, along with a projection of grant funded salaries for FY16 of \$804,656. M. Barbaro asked for the snow removal overtime figure to be calculated and submitted for reimbursement as allowed under FEMA. The funds would relieve some stress on the budget. The Circuit Breaker payment was received by the town but has not been posted. M. Barbaro questioned the delay regarding posting process. S. Burdsall urged the TMS team to document the time day for the DOR and the towns' boards. The DOR are aware of the situation, were very cooperative and made favorable comments, and

have encouraged future communications. The town accountant, D. Lockwood and Andrew Paquette of TMS will discuss measures to move productivity forward. The DOR has approved the current payroll procedure. The Business office will work with Harpers Payroll to resolve the discrepancy issues. The current process will make doing year the EoY report much more difficult. The possibility and ramifications of the town ending the Munis contract and shutting off the payroll module on June 30th was discussed. M. Barbaro stated the district must be allowed input regarding any new software system. It was agreed the districts' accounting for FY15 cannot be completed by June 30th. The district would have to fund a short term contract with Munis.

A) Transportation update-M. Chapulis reviewed the bid timeline and requirements. The bus routes will be examined for efficiency.

6. Old Business:

A) Legal Sub-committee update- Cindy Landanno noted that 2 letters/packets of interest were received; the sub-committee has not met to review them. A date will be set soon.

7. New Business:

A) Senior Trip-NY City-Josh Romano reviewed the day trip. M. Barbaro moved to approve the Senior Trip to NY City on April 22, 2015. Second by S. Burdsall. Approved 3-0-0.

B) Appoint Rep to CAPS Board of Directors until End of Year 6/30/15-M. Barbaro moved to temporarily appoint S. Khelfaoui until the first meeting in May when the committee, with its newly elected members, will be able to appoint someone for the rest of the year and ongoing year. The district needs a representative during the discussions regarding the potential merger of CAPS and FFLAC, budget issues, tuition rates and policy decisions. Second by S. Burdsall. Approved 3-0-0.

C) Superintendent Evaluation Process & Timeline-S. Khelfaoui and D. Harris will do summative evaluation conference on June 11th. The committee will finalize and vote on June 18th. The document needs to be sent to the state by June 30th. M. Barbaro moved to accept the outgoing seats to participate in the Superintendent evaluation. Second by D. Harris. Approved 3-0-0. All members have the right to individual meetings with the Superintendent.

8. Consideration of Minutes of Previous Meetings Not Yet Approved or Released: none

9. Questions and Comments by Members: S. Burdsall asked for an update on the task force assigned for after school compensation; D. Harris will follow up. She offered a big congratulations to the staff and students for job they are doing. M. Barbaro thanked S. Burdsall for her energy and vigor on the committee and stated she will be missed. He commended the students, stressing how far the district has come under tight constraints. He urged residents to vote. D. Harris thanked S. Burdsall for her service and also urged residents to vote. She announced several fundraisers. She congratulated 'all of the bright rising stars' in the district.

10. Other: Janet Corbosiero asked for clarification regarding the Munis functions scheduled to be discontinued. M. Chapulis noted that only the payroll portion will be shut off on June 30th. Harper only provides but it is not sufficient information for making a budget.

11. Future Agenda Items:

- A) Guidance Department Review
- B) Negotiation Strategy Meeting
- C) Monty Tech Representative/Superintendent

12. Executive Session: none

13. Adjournment: 8:21 P.M. M. Barbaro moved to adjourn. Second by S. Burdsall. Approved 3-0-0.

Respectfully submitted: _____
Barrie E. Martins, School Committee Recording Secretary