

Approved 3/31/16  
To Hold: \_\_\_\_\_ release:   
4-10b. *DH*

WINCHENDON SCHOOL COMMITTEE  
Thursday, October 8, 2015  
TMS Finance Workshop  
WPS Central Office

Call to Order: 6:00 pm

Present: School Committee members: Janet Corbosiero, Dawn Harris, Danielle Hart, Greg Vine, Superintendent Steven Haddad, TMS – Mark, David, Andy.

- To discuss process of standard finance in our district.

TMS handed out School Finance booklets to each, and this seminar will also be posted on TMS Winchendon District website. David & Andy walked us through the book to explain certain details. Extra copies will be available for new members and to keep in office.

TMS prefers an all funds budget process. TMS will have on website read only Munis reports monthly, we will all be sent directions to log in.

Discussions included: Budget transfers – listing available by Oct. 15 meeting. Payroll posting 9/17 was sent to Town on 10/8. P/R questions should go direct to TMS. Crossing Guard changed. Late Charges on credit cards working to get fees waived, vendors should accept 30-40 day terms.

In a DOR, Town, TMS meeting this week it was commented that communications have improved. More weekly meetings to work through processes and trouble items seem to be working. Finance sub-committee will be meeting more regularly to create a link between Town and School.

Motion to adjourn workshop at 8:13 pm by G. Vine, 2<sup>nd</sup> by J. Corbosiero.  
Approved 4-0 by a vote of all aye.

Respectfully submitted:

Dawn Harris, School Committee Chair