

Approved + released
6/18/15 DH

SCHOOL COMMITTEE MEETING
THURSDAY, MAY 14, 2015
TOWN HALL AUDITORIUM

1. Call to order: 7:04 P M. S. Khelfaoui opened the meeting.
Present: Dawn Harris, Danielle Hart, Greg Vine
Salah Khelfaoui-Superintendent
Mark Chapulis-TMS/Business Manager David Lockwood
2. Reorganization: He asked for nominations.

D. Hart nominated D. Harris for Chairperson; she accepted. Second by G.Vine. Approved 3-0-0.
D. Harris assumed the chairmanship.

G. Vine moved that tonight's reorganization remain in place until the two new committee members have been appointed and then another reorganization vote will be taken at that time.
Second by D. Hart. Approved 3-0-0.
D. Hart nominated G. Vine for Vice-Chairperson; he accepted. Second by D. Harris. Approved 3-0-0.
3. Citizen Questions and Comments: Mike Barbaro asked the committee to accept his letter of resignation. G. Vine thanked him for his service and moved to accept his letter of resignation due to his election to the BOS, effective May 5th. Second by D. Hart. Approved 3-0-0.
4. Correspondence and Announcements: S. Khelfaoui read the letter from Cindy Landanno announcing that she has accepted a position as the Executive Director of CAPS collaborative. The letter serves as her resignation as Director of Special Education of the Winchendon Public Schools. Her last day working in the district is July 17. Ms. Landanno will help with transition to a new director. S. Khelfaoui wished her success in her new endeavor. The job description and posting will be done immediately. S. Khelfaoui noted the committee has to be very involved in the search and explained the review the process. G. Vine moved to follow that process and start the search committee. Second by D. Hart for discussion. Approved 3-0-0. G. Vine thanked Ms. Landanno for all she has done for the town and the kids. D. Harris wished her the best in moving forward. The committee will appoint representatives to CAPS and FLLAC after the new members are appointed and by June 30th.
5. Student Recognition: Murdock Middle School for May: Megan Tavares, 6th grade.
Student Representative: none
6. Superintendent Report: The meeting on Tuesday, May 12th with the DOR and municipal representatives was excellent and showed good cooperation. He reviewed their recommendations regarding the warrant articles based on available funding. G. Vine moved that the school committee recommend that we pass over Articles 5 and 6 of the Special Town Meeting scheduled for Monday, May 18th. Second by D. Hart. This action does not affect the FY16 budget. The funding for these deficits will come from the second part of the deficit legislation. Approved 3-0-0. At the recommendation of the DOR, G. Vine moved to recommend at the Town Meeting to pass over Article 11. Second by D. Hart. Approved 3-0-0. These

votes will be communicated to the Town Moderator. A discussion about Article 15 focused on the DOR and DESE NSS fund allocation requirements and restrictions. S. Khelfaoui will ask for special consideration to allow the Pre-school funds to be classified as indirect costs. He will email the response from the state on Monday prior to Town Meeting. The committee will decide then whether to pass over the article.

Business Office Report: M. Chapulis reviewed the monthly results of operations by DESE code, noting that as of today, 73% of the budget has been expended. The report to the DOR, using their codes, projects a positive balance of \$54,000 based on final expenditure total best estimates. He stressed the figure is only a projection. He will hold a school finance 101 class for new members, possibly at the workshop. He reviewed the results of the collaborative transportation bids results. The only the 5-year bid was from the districts' current carrier, First Student, with a significant increase of about 35%. He explained the contributing factors. He recommended the committee accept the bid, noting the timeline. TMS will review the bus routes for efficiency; the contract is per bus with no obligation to a specific number. After discussion, G. Vine moved to accept the bid for school transportation that has been presented to us tonight. Second by D. Hart with the amendment to do the route evaluation.

Approved 3-0-0.

7. Old Business:

a) Legal Sub-committee-C. Landanno noted only 2 bids were received; the committee wanted 3 for comparison. It agreed to put the search for an alternative legal firm on hold. She noted the district is not unhappy with the current firm but wanted to review others. The committee can bring it up in the future.

8. New Business:

A) Field Trip-Scott Rogers and Len Mackey represented all 3 grades and explained how the trips are linked to the common core standards and the associated work to be done by students.

Canobie Lake Park- D. Hart moved to approve the 6th grade trip. Second by G. Vine.

Approved 3-0-0.

B) Field Trip-The Inn @East Hill Farm -Pre-K-annual trip- D. Hart moved to approve. Second by G. Vine. Approved 3-0-0.

C) Field Trip- Stonewall Farm (2)-K. Vanderhoof reviewed the planned activities for the 2 groups of TTE 3rd graders. G. Vine moved to approve. Second by D. Hart. Approved 3-0-0.

D) Field Trip-YMCA Camp Takodah- 7th grade. He noted there is no impact on the school budget; the trip is funded by fundraising. The final bottle/can drive of this school year is on Saturday 5/16. G. Vine moved to approve to Camp Takodah. Second by D. Hart. Approved 3-0-0. S. Rogers reviewed the 8th grade trip to Boston, noting most of the class is going. The group will attend the Boston vs Toronto game on Friday June 12th. L. Mackey stated the teachers are trying to create seminal events for each grade. He commended teachers and students for their efforts to fund this. The School Committee was invited to attend the camp for a cookout and open house tour on May 20th at the camp.

E) CPR Overview-Cindy Landanno gave an overview of the Coordinated Program Review overseen by DESE. She reviewed the criteria necessary to comply and document. DESE will give report on the compliance report. She wants to help create an action plan on any citations and will present the findings. The district will need to look at several policies. The DESE representatives were very impressed with what they saw. S. Khelfaoui noted one commented that this is by far one of the best examples of record keeping he has seen. They also noted how well the Sped services were kept throughout the district despite the level of fiscal cuts.

F) FY16 School Calendar-C. Landanno explained the changes from last year and reviewed the process of creating the document. D. Hart moved to accept the FY16 School Calendar as presented. Second by G. Vine. Approved 3-0-0.

G) School Choice-yearly vote. G. Vine moved to approve for students to come from other districts; there are no grade restrictions. Second by D. Hart. Approved 3-0-0.

9. Consideration of Minutes of Previous Meetings Not Yet Approved or Released: note-new members can approve the minutes in form and the chairperson can approve the content.

A) March 19, 2015-Budget Public Hearing- D. Hart moved to approve the minutes in form. Second by G. Vine. Approved 3-0-0.

B) March 19, 2015-Regular Session-D. Hart moved to approve the minutes in form. Second by G. Vine. Approved 3-0-0.

C) April 2, 2015-Regular Session-G. Vine moved to approve the minutes in form. Second by D. Hart. Approved 3-0-0.

D) April 7, 2015-Regular Session-D. Hart moved to approve the minutes in form. Second by G. Vine. Approved 3-0-0.

E) April 16, 2015-Regular Session-D. Hart moved to approve the minutes in form. Second by G. Vine. Approved 3-0-0.

10. Questions and Comments by Members: D. Hart plans to attend the Charting the Course on September 12th. There is a governance workshop on June 13th in district. G. Vine noted he wants to create a policy/bylaw that states any request to reorganize will not be voted on until the next or later meeting. The committee will consult the MASC for policy language. D. Harris noted persons interested in the vacant committee seats may submit letters through June 1st. A joint meeting is scheduled with the BOS on June 8th to appoint new members. S. Khelifaoui noted the school choice-in number is 36 as of December, 2014 and the school choice out number is 131. Murdoch Academy has 2 students choiced in.

11. Other: none

12. Future Agenda Items:

A) Guidance Department Review

B) Negotiation Strategy Meeting

C) Monty Tech Representative/Superintendent

D) Discussion regarding how to communicate to the public- policy updates/revisions

E) Appoint representatives to CAPS and FLLAC (6/18/15)

F) Reorganization of School Committee (6/18/15)

13. Executive Session: none

14. Adjournment: 8:35 P.M. G. Vine moved to adjourn. Second by D. Hart. Approved 3-0-0.

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Respectfully submitted: _____
Barrie E. Martins, School Committee Recording Secretary