

Approved: 7/1/15
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Winchendon School Committee Meeting

Thursday, June 18, 2015

Town Hall-109 Front St, 2nd Floor Auditorium

1. Call to Order - 7:00 pm

Present: Dawn Harris, Greg Vine, Danielle Hart, Janet Corbosiero

Salah Khelifaoui-Superintendent

Mark Chapulis-TMS, Business office

David Lockwood-CEO, TMS Business Solutions

2. Pledge of Allegiance

3. Citizen Questions and/or Comments: D. Harris read a letter from Catherine LaBrack, requesting a fence at TTE for safety reasons. She said people need to work together better as a parent, school, teacher and community. She stated traditional fundraising does not work in all grades. She also proposed a program in the high school, as elective course, for mentors to work with the special needs students. Her comments will be considered by the committee.

4. Correspondence and Announcements: none

5. Student Recognition: June Student of the Month-Murdock Academy-Jake Gleason, 9th grade.

6. Superintendent: S. Khelifaoui asked the vote to return the Marvin Building/Murdock Academy to the town to realize the \$75,000 savings or vote how to fund the fixed costs related to maintaining possession of the building. The plan to move the Academy is to move is set; the space allotted is adequate for the 20-25 students expected next year.

Business Office Report: M. Chapulis noted the joint meeting with the DOR, the Interim Town Manager and the school and town finance teams was very productive and cordial. He reviewed the discussions. The Business Office is working on payrolls, closing the books and reclassifications. He estimates the district will break even. The town will keep Munis available to accommodate the processing that takes place through July and possibly beyond. An issue regarding information employees' requested be on their paystubs and the resolution was discussed. D. Lockwood reviewed steps taken to resolve the payroll issues, including the transition to Harpers Payroll, PO and purchasing and accounts payable procedures. He stressed the additional amount of work done and the benefits to the district. All FY14 grants and financials have been filed. All FY15 documentation has been sent to the town accountant to be entered into Munis. The team created a budget development process that resulted in a data driven budget with accurate accounting for FY16. He reviewed efforts taken that resulted in savings for both town and district budgets. The SPED transportation deficit was resolved with corrected accounting. He noted TMS has worked the equivalent of 385 days at no extra cost to the district; the contract called for 54 to date. A report from the State looking at school and town financial practices is anticipated soon. He feels it will be favorable for the district. D. Hart thanked TMS for their extra effort. D. Lockwood noted the procedures and processes, incorporated with checks and balances, will provide a much more credible data foundation regarding financial information. After discussion, it was agreed to conduct a budget workshop for the public. J. Corbosiero asked for documents to be delivered before meetings and printed larger. Copies will also be available to the public.

7. Old Business:

a. Update-SPED Transportation (Special Town Meeting)-it has been resolved by the town. J. Corbosiero urged voters to attend, noting the warrant article still has to be voted on.

b. Update-Pupil Services Director Search-Te search committee concluded the interview process today; S. Khelfaoui recused himself. He reviewed makeup of the committee and the process.

c. TMS Service Agreement-Vote: S. Khelfaoui explained the history with the company and reasons to support the contract, which is renewable annually. Discussion included specific services included and customer service issues. D. Harris read a statement-“Right now it is in the best interest of the district to keep TMS running, and if our new superintendent is unhappy with it he can do a full evaluation as time goes on.” G. Vine suggested the committee review contracts no later than 2-3 months before they are due to be renewed or expire. D. Hart moved to vote in favor of approving the contract and the addendum for the Accounts Payable service for another year. Second by G. Vine. D. Hart-Aye; G. Vine-Aye; J. Corbosiero-Aye; D. Harris-Aye. Approved 4-0-0.

8. New Business:

a. FY16 Sub-Committee Appointments (2 people on each)- S. Khelfaoui explained several of the committee purposes. Capital Planning-G. Vine. Ipod-(D. Lockwood left the meeting) Cindy Landanno asked for a committee member to come to the Ipod meeting next week. D. Hart. Sick Bay-J. Corbosiero. Town Wide Audit-D. Hart. Negotiations: Teacher Negotiation-D. Hart and G. Vine. Para-educators-J. Corbosiero. Secretaries-D. Harris and J. Corbosiero. Custodians-G. Vine. Finance-J. Corbosiero and D. Hart. Policy-D. Hart and G. Vine. CAPS and FLACC need to vote on by July 2nd. All need to be voted on. J. Corbosiero moved to vote on the subcommittees at the July 2nd meeting. Second by D. Hart. Approved 4-0-0.

b. CAPS Representative-Appointment-Tabled

c. FLLAC Representative-Appointment-Tabled

d. Town Wide Audit Committee Representative-Appointment-Tabled

e. MASC Workshop Overview conducted June 13, 2015-D. Harris reviewed discussions. The committee will create a year-long agenda and holding quarterly public hearings on policy and protocols. The next workshop is scheduled for Saturday, August 1. The committee agreed to add public comment to the start and end of each meeting before the committee votes on agenda items.

8:42 pm D. Hart moved for a 5-minute recess. Second by G. Vine. Approved 4-0-0.

8:49 pm Reconvened

f. Interim Superintendent Interviews

The committee interviewed Steve Haddad, Murdock Academy Director, Len Mackey, Murdock School Principal, and Valorie Miller, Director of Instructional Services. They asked a set of determined questions in addition to the question “What are the Winchendon schools’ greatest strengths and weaknesses?”

10:03 pm An audience member commended the committee on the hard work they do.

Amanda Davidson submitted a signed sealed ballot to be used if needed.

G. Vine noted how difficult it is to choose and thanked the applicants for putting themselves forward for a hard job. The other members agreed with him.

Greg Vine-Steve Haddad; Danielle Hart-Steve Haddad; Janet Corbosiero-Steve Haddad; Dawn Harris-Steve Haddad. J. Corbosiero moved to appoint Steve Haddad as Interim Superintendent. Second by G. Vine. Approved 4-0-0.

9. Consideration of Minutes/Previous Meetings Not Yet Approved or Released:

a. May 14, 2015-Regular Meeting-G. Vine moved to approve. Second by D. Hart. Approved 3-0-1. J. Corbosiero abstained.

- b. May 28, 2015-Regular Meeting- G. Vine moved to approve. Second by D. Hart. Approved 3-0-1. J. Corbosiero abstained.
 - c. June 4, 2015-Regular Meeting- G. Vine moved to approve. Second by D. Hart. Approved 3-0-1. J. Corbosiero abstained.
10. Questions and Comments by Members: J. Corbosiero urged voters to attend the Special Town Meeting on Tuesday, June 30th. The last day of school, a half day, is June 23. The BOS meet on June 23rd and the FinCom PH for the June 30th Special Town Meeting is on June 24th. The Summer Solstice and Strawberry Festival are on June 20th. A Master Plan workshop is scheduled for July 6th.
11. Other: The committee will reorganize on July 2nd. M. Chapulis commended S. Khelfaoui and his work in the district. G. Vine wished him luck and thanked him. The exit meeting with the committee will be posted. S. Khelfaoui stated the teachers and kids are wonderful and offered to help the district in the future.
12. Future Agenda Items:
- a. Monty Tech Representative-FY16 Quarterly Meeting Schedule
 - b. Guidance Department Review
 - c. Negotiation Strategy Meeting
 - d. Budget workshop for the public
 - e. FY16 Sub comm. Assignments and vote
 - f. CAPS Representative-Appointment
 - g. FLLAC Representative-Appointment
 - h. Town Wide Audit Committee Representative-Appointment
13. Executive Session: 10:33 pm G.Vine moved to go into Executive Session for Reason #2: To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel, and to return to open session for the sole purpose of adjourning. Second by D. Hart. Greg Vine,-Aye; Danielle Hart-Aye; Janet Corbosiero-Aye; . Approved 4-0-0.
14. Adjournment:

Respectfully submitted by: _____
Barrie E. Martins
Winchendon Public School Committee Recording Secretary